

Privacy Policy

The WID OTC LTD (referred to as "WID", "we", "us", or "our") a company incorporated in England and Wales with registered number 11610177 at Companies House and whose registered office is at 167-169 Great Portland Street, London, United Kingdom, W1W 5PF. We are registered with the ICO as a fee payer under registration number ZB552726.

Any information provided by our clients or prospective clients (referred to as "Customers", "your", "yourself" or "you"), to WID is housed on a secure server and will be kept strictly confidential between WID and yourself. This information will not be shared with 3rd parties without your prior permission, unless we feel there is a requirement by law to divulge such information. Any information collected is known only to you and to WID. We only ask for information that is relevant to our enquiries.

An IP address is a unique number automatically assigned to your computer whenever you are surfing the Internet. This is done so that your computer can be identified by the main computers, known as "Web servers," that "serve up" Web pages. WID always collects IP addresses for the purposes of system administration, and to audit the use of our site.

The WID website utilizes cookies. Most web browsers automatically accept cookies, however by editing your browser options it is possible to block them in future.

Should you have any questions regarding our privacy policy, please email us to office@widotc.com.

Your rights. As a data subject, you have a number of rights over your personal data under the Data Protection Laws:

- 1. **Right of access:** You can request access to a copy of the personal data which we hold about you as well as details about why and how we use.
- 2. **Right to rectification:** You can ask us to change or complete any personal data we hold about you which is inaccurate or incomplete.
- 3. **Right to be forgotten/erasure:** You have a right, under certain circumstances to ask us to delete any personal data we hold out you. Please note that there may be situations where we must retain your personal data after a request for erasure where we have a lawful basis for doing so.
- 4. **Right of restriction:** You can ask us to restrict (ie prevent) the processing of your personal data where you have objected to our use of it and we have no lawful basis to continue processing your personal data.
- 5. **Right to data portability:** In certain circumstances, you can ask us to transfer the data we hold about you to another. This would be sent in a structured, commonly used, electronic form.
- 6. Right to object: You can object to us using your personal data for particular purposes.
- 7. **Automated decision making:** You have a right not to be subjected to automated decision making and profiling in certain circumstances.

If you want to exercise any of these rights, we propose Our Data Protection Officer who can be reached out by emailing to <u>office@widotc.com</u>.

You also have the right to lodge a complaint about our processing with a supervisory authority – in the UK that is the ICO whose details are <u>https://ico.org.uk/for-organisations/</u>.